

ARE YOU THE ONE? WE ARE LOOKING FOR

Accounting Analyst

Based in Hoeilaart

For Us, It's A Mission

At Mylan, we mean it when we say we work every day to provide access to high quality medicines to the world's 7 billion people. If you are unconventional, relentless and passionate. If you believe in doing what's right, not what's easy. If you are a doer and have a passion for serving others, we want to talk to you.

Make a Difference

At Mylan, each person has the ability to make a difference. From the providers who sell and market our products, to the producers who develop and manufacture them and finally to our business partners who support the providers and producers, we all have a mission critical role. Here's how this role will help:

Main Purpose:

Contribute to the company's financial and commercial success by developing and enhancing the internal financial reporting systems within his area to support the decision making process.

Under the supervision of the Business Controller, insure the preparation of the financial statements for Budget, Updates, forecast and Long Range Plans (Strat Plan) and Statutory Requirements.

Coordinates the accounting activities in narrow collaboration with the Shared Service Center Europe.

Supervises Balance Sheet reviews, reconciliation and analysis, and work with the Shared Service Center for issue resolution. Accountable for systems maintenance (SAP, Hyperion), new system implementation, and the development of key reports for business analysis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Responsibility N°1: Statutory/Reporting & Analysis/Audit

Ensure all financial transactions are properly reflected in the accounts and are consistent with the legal requirements and company policies (VAT, Statutory and Tax compliance, US & local GAAPs, etc.)

Preparation of all monthly closings tasks not performed by the Shared Service Center (for example, monthly expense accruals for our entities), reviews work prepared by the external auditor, full closing tasks for dormant entities.

Support and assist the finance team in the production of monthly, quarterly, annual reporting (internal & external). Support the Shared Service Center in the preparation of monthly VAT & Intrastate returns. Prepares tax return appendixes for all legal entities, for further tax advisor review. Prepares Intercompany cross-charges and reconciliations

Assess regular updates of accounting norms and obligations and ensures proper implementation.

Supervises Balance Sheet reviews, reconciliation and analysis, and work with the Shared Service Center for issue resolution

In collaboration with the external auditors, the shared service centre and local finance team, support the timely preparation and filing of the local statutory accounts as per the legal due dates. Liaison with external and internal auditors, coordinates the preparation of all audits. Follows-up with the Shared Service Center Indirect Tax team on all tax issues (tax returns, VAT, Intrastat...) with assistance of external advisors. Support the administrative tasks towards the local banks .

Responsibility N°2: Process & System Optimization and Projects

Run reports and ensure accurate tie outs from a variety of reporting systems. Continuously enhance reporting tools through automation of data feeds (MS Excel, SAP, etc.) and master data maintenance (supplier creations, GL creation etc.).

Organization and optimization of the accounting activity. Support the day-to-day relationship with the Shared Service Center. Initiate closing process improvements by pro-actively discussing efficiency increase opportunities with the different internal departments and the Shared Service Center. Focusing on issue resolution.

Supports the implementation of ad-hoc projects (e.g. SAP enhancements, new systems implementation, process improvements, merge/integration of legal entities, etc.).

QUALIFICATIONS / KNOWLEDGE

- Bachelor in Accounting
- Minimum 5 years of confirmed experience in Accountancy Matters in a Multinational/Corporate environment
- Finance/Planning experience is an asset
- Strong Excel, SAP FICO & Hyperion/HFM knowledge is preferable
- Fluency in French, Dutch, and English in speaking, reading, writing and presenting.

COMPETENCIES

- Highly analytical, with an eye for detail
- Strong interpersonal and communication to maximize internal and external collaboration
- Organization & Planning skills
- Able to work well under pressure and tight deadlines
- Confidence / Assertiveness / Initiative
- Strong commitment
- Dynamic, motivated team player with a hands-on, problem solving and result oriented attitude
- Comfortable with technology
- Able to function in a matrix environment, within a global organization, and to work closely within a local team

Make Our Values Your Values:

Integrity, Service, Innovation, Reliability & Teamwork

Mylan hires only the best. People who thrive in a culture of innovation and empowerment. People who are active learners and have a positive attitude. People who are leaders and know that by working together we can run faster, reach higher and achieve more. By doing so, we will continue to set new standards in health care.

Why Mylan?

If you want to be part of a global health care company that is making a difference and changing lives, Mylan may be the place for you. With a workforce of more than 35,000 worldwide, we can make a difference. We encourage you to visit Mylan.com to learn more about our unconventional culture, our approach to doing business and how we plan to set new standards in health care.

Interested? thanks for sending your CV at HR_Belgium@mylan.be